

Minutes

Membership

Voting Members

Vice-President (Education)	Sophie Blanks	SB
Academic Rep (BRC)	Matthew Harris	MH
First Year Students' Officer	David Middleton	DM
International Students' Officer	Agnes Saaren	AS
Part-time and Mature Students' Officer	Jenni Block	JB
Postgraduate Students' Officer	Daisy Smale	DS
Student Trustee		

Non-voting Members

Head of Student Engagement	Mike Riley	MR
Vice-President Elect	Dom Haward	DH

1. Welcome & Apologies

Apologies:

Jenni Block	Jenni Block	JB
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Absent:

Vice-President Elect	Dom Haward	DH
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2. Approval of Minutes and Matters Arising

a. Accuracy

- i. Add page numbers

b. Actions

- i. 3.b. SB has spoken to AON and the bug is being sorted
- ii. 4.a MH created FB page
- iii. 4.b Teaching awards will be Thursday 1st June, 2018
- iv. 5.b Completed
- v. 5.c Completed
- vi. 6.a Fed back to University and they will action

3. Updates

- a. Vice-President (Education)

From Manifesto

Joint Honours

Joint Honours Forum successful, provided a good start to semester and removed from optional modules which traditionally caused clashes, also students have 2 academic advisors one from each department.

Improve Student Rep

In contact with more than a double Student Reps when compared to 2016-17
Conference had a good turnout and feedback

Name change has gone well.

Moving Student Reps into SU Awards useful for profile of Reps and Awards

Online Submissions

10 more academics engaged in the pilot, including Arts & Hums.

Visited Sussex, where they implemented it without staff consultation.

One example of where it would assist is where a hard copy was lost for a student, although clearly shown as submitted through turn-it-in

Questions

Strict screen issues – for those students with issues of looking at screens.

Answer

Students with visual difficulties will still have the same support and expectation so it won't negatively impact them.

Postgraduate Space

Taking out Media provision from the ground floor of University House, so SB requesting that this becomes Postgrad space, or AQS are moving so that could be an option. LRC computers accessible for postgrads throughout the summer.

b. Bishop Otter Campus

Furniture in Academic Block may be changed depending on what works within the TECH Park.

Redoing blinds throughout campus

Change the floor in H144 to more of a dance studio.

Slight slant in music block room, was used for dance which may have caused injuries for dancers, so will be used for a teaching room only.

c. Bognor Regis Campus

TECH Park – not sure if it will be ready in time.

St Michael's refurb the space, and improve signage on it so it is clearer that it's the Institute of Education's main building.

4. Standing Items

a. Student Rep Programme

i. Student Rep Council/Conference – February

Went well, although found out that admin staff hadn't followed guidance for recruitment of reps.

Employability session was useful.

Action

MH to upload minutes of Council to the FB group.

Theatre Student Reps – upset talked over at meetings.

Mark Mason (MM) taking to Head of Academic Departments forum to ensure that Reps aren't talked over.

Can Student Rep Council be over 2 days

Can be but student reps don't need to attend and get info else-wise.

International Student Reps

Is it an option to introduce more or a separate International Student Council to help support those students?

b. Student Led Teaching Awards

i. Date Confirmed. Friday 1st June, 5-7pm.

Nominations being received.

Any officers like to present awards? MH and AS available.

Panel: SB, MH, DS and MR

Innovation Award meant to be taken to Trustees, but SB took chairs action and authorised.

5. Campaigns

a. Online Submission

See above.

b. Stress Less

Mindfulness sessions last week

Puppies on Friday

Fruit and Water available – just need to agree a date

Yoga – not happening due to family issues of the instructor

Ideas: Bubble wrap room, punching bag,

c. Student Employability Week

LE was to organise, however Careers office had to take it on as there was no response from LE.

Careers doing the International Ability event twice a year.

6. Further items

a. Academic Adviser System (DM)

Students are unhappy with Academic Advisor provision. One asked a student who their academic advisor is and it was them, some not met them.

DS: AA's are there for you to contact, if they don't then you need to get in touch with their head of department to challenge.

SB: AA's are supposed to set up an initial meeting, introducing their self and their support.

MH: Lecturers sign up to it and don't know what it is, but don't want to get involved.

SB: Can raise at Student Forum next week, reviewed later in the week.

b. Learning and Teaching Strategy (MH)

University developing its next Learning and Teaching Strategy alongside its main strategy.

Not clear in content or expectation, and not known throughout the University. MH wants to make it a useful document and to be read by all students.

2020 Vision: student centred but as students aren't aware of it, then failing in its mission straight off, and students haven't inputted so not student centred.

Don't know if the University has met any of the objectives, or their achievements. What's the point of having a strategy if not presenting achievements to students and requesting feedback.

Who is the audience for the strategy? Reads as a PR document, if written for students and academics, then why written the way it is? No benchmarking and language used is suggestive, but doesn't clarify commitment. Language doesn't force action.

Should have more measurable goals, so easier to monitor progress.

On teaching and learning Moodle page could have goals and progression to completion.

Language implies all great and the University is where it will be, rather than highlight areas for improvement and progressions made.

What is the University's view of what is a Chichester Graduate? Word cloud a bit weak as a representation.

Why don't students care about this? They should as it is the key component of their University experience.

Response:

Chichester graduate needs to be specific to what a Chichester graduate is, But what can they do other than what they have?

Action

Committee to read through Strategy and feedback to MH by the end of the week, who will then send it to SB, and then a final draft to FB, before sending it to MM.

7. Any Other Business

- a. Moodle being reviewed and revamped - again.
- b. Nominations open for Academic Reps, closing midday Friday.

8. Date, time and location of Next Meeting - tbc